I. Project Title: Utah Program Management

II. Principal Investigators: Matthew E. Andersen
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III. Project Summary

The Upper Colorado River Endangered Fishes Recovery Implementation Program supports multiple projects undertaken by the Utah Division of Wildlife Resources. The work is conducted within three Division Regions in Utah (Northeast, Southeast, and Southern Regions) as well as from the Native Aquatic Species Coordinators (Coordinators) office in Salt Lake City. Additionally, the Division cooperates and coordinates with other agencies and researchers across state boundaries within the Colorado River Basin. Efficient coordination of field activities, reporting of research and monitoring results in a timely manner, and effective program administration requires statewide participation and oversight.

Develop, prioritize, direct, coordinate, monitor and annually evaluate Colorado River fishes work program activities, contracts, and budgets for the Utah Division of Wildlife Resources.

IV. Study Schedule:
      a. Initial year: 1986
      b. Final year: ongoing

V. Relationship to RIPRAP:

      General Recovery Program Support Action Plan
      VII. Provide Program Planning and Support.

VI. Accomplishment of FY 2003 Tasks and Deliverables,

      TASKS:
      Attend Biology Committee meetings.
            •   One or more Division biologists attended all BC meetings in 2004.

      Prepare Federal Aid requests and Recovery Program proposals.

Review Recovery Program technical proposals.

Develop Recovery Program statements of work, Federal Aid internal work plans, budgets, and contracts for approved work.
- Coordinators assisted with and coordinated submission of 14 scopes of work from regional coordinators for FY 2005, including four requested new projects. We also coordinated the peer review process for the new projects and compiled and distributed comments.

Administer and oversee approved proposals and contracts.
- The Coordinators directed funding, tracked progress, and created contracts for 13 projects run by the Division, plus 1 contract for contracted work during 2004.
- Coordinators tracked budgets and monitored expenses for each of the 13 contracts.

Prepare annual reports for Recovery Program and Federal Aid.

Attend Colorado River researchers meeting.
- Regional biologists presented research results.

Complete other Biology Committee assignments.
- Coordinators assembled and presented materials at Biology Committee meetings and completed assignments as requested.

Coordinate program activities within the Section, Division, and among other agencies.
- Coordinators met with regional offices several times to track budgets and progress for program activities. Coordinators assisted with preparation of scopes of work and organized the peer review process for new projects.

Review and comment on Recovery Program and agency reports as requested.
- One or more coordinators reviewed and commented on all reports submitted to the Biology Committee for review during 2004.

Perform other administrative duties as needed.
- Coordinators directed Division participation in upper/lower basin analytical workshops and hatchery negotiations. Coordinators assisted regional biologists with personnel and communication issues.

DELIVERABLES: - Recovery Program annual reports – December 2004
- FWS subpermit report – January 2005
- Recovery Program research/program proposals - May 2004

- Completion of other tasks as assigned

VII. Recommendations: None

VIII. Project Status: On-track and ongoing.

IX. FY 2004 Budget

    A. Funds budgeted: $ $93,713
    B. Funds expended/obligated: $ $93,713
    C. Difference: $ 0
    D. Percent FY 03 work completed: 100%
    E. Recovery Program funds spent for publication charges: $0.00

X. Status of Data Submission: Not applicable.

XI. Signed and dated: Matthew E. Andersen   Date: 01/18/2005